



16th April 2024

CLARIFICATION NO: 01

PROCUREMENT TITLE: Request for Proposal for a Quantity Surveyor to assess and quantify the required renovations for the Census house building
Procurement Reference No: W/RP/NSA-01/2024

Below find responses for questions received from bidders.

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Bidders's Question	NSA response
Evaluation criteria on Detailed report of required renovations in relation to the scope of work	The evaluation will be based on the methodology suggested to assess the work required. Bidders were requested to visit the site to give an overview of the required renovations. The final detailed report will only be required from the awarded consultant.
Why do we require a registered electrician.	For a bidder to assess the building's electrical requirements, they will need a certified electrician. We don't expect you to carry out the electrician work, but to trust your judgment, we need surety from a registered electrician.
Submission of the financial proposal contravenes the joint circular issued by the Namibia Council of Architects & Quantity Surveyors (NCAQS) and the Engineering Council of Namibia (ECN).	The Ministry of Finance responded to that notice with a letter dated 19th November 2021. The letter referred to Section 55(1) of the Public Procurement Act, which instructs us to award the lowest evaluated substantially responsive bid that meets the qualification criteria specified. The onus is on the quantity surveyors to ensure that their fees comply with the Architects and Quantity Surveyors Act, breach of which, they may be punished in terms of that act. Thus, we will publish the executive summary of the bid evaluation report, which the NCAQS has access to and is able to determine whether the price tendered is in breach of the minimum fees and take appropriate measures as empowered by the law.